

ArcMap Tables Quick Reference

Elements of a Table

The screenshot shows the 'Table' window in ArcMap, displaying a table named 'Parcels'. The table has the following columns: OBJECTID *, Property ID *, Landuse Code, Parcel ID, Residential, and Zoning Simple. The table contains 18 rows of data. The 'Parcel ID' column is highlighted in white, indicating it is an editable field. The 'Residential' column is highlighted in cyan. The 'Zoning Simple' column is highlighted in white. The table is sorted by OBJECTID in ascending order. The 'Table' window has a toolbar with icons for 'Options Menu', 'Select Related Records', 'Select by Attributes', 'Switch Selection', 'Clear Selection', 'Zoom to Selected', and 'Delete Selected'. The 'Table' window also has a 'Table Navigation Controls' section at the bottom, including 'Show All Records', 'Show Selected Records', and 'Selected and Total Record Count'.

Options Menu

Select Related Records

Select by Attributes

Switch Selection

Clear Selection

Zoom to Selected

Delete Selected

Editable Fields are Displayed in White

Table

Parcels

OBJECTID *	Property ID *	Landuse Code	Parcel ID	Residential	Zoning Simple
1542	2542	1	3899	Non-Residential	Commercial
1543	2543	1	3900	Residential	Residential
1545	2545	1	3902	Non-Residential	Commercial
1546	2546	1	3903	Residential	Residential
1547	2547	1	3904	Non-Residential	Commercial
1548	2548	1	3905	Non-Residential	Commercial
1549	2549	1	3906	Non-Residential	Commercial
1550	2550	1	3907	Residential	Residential
1551	2551	1	3908	Non-Residential	Commercial
1552	2552	1	3909	Residential	Residential
1553	6553	0	7910	Non-Residential	<Null>
1555	2555	1	3912	Non-Residential	Institutional
1556	2556	1	3913	Residential	Residential
1557	2557	1	3914	Non-Residential	Commercial

Table Navigation Controls

Show All Records

Show Selected Records

Edit-Mode Icon

Selected and Total Record Count

(2012 out of 3523 Selected)

Field and Layer Properties

Turn All Fields On

Turn All Fields Off

Move Field Up

Move Field Down

Sort and Display Options for Fields

Accentuate the Field in the Table window, Identify window and Attributes dialog.

Set a Field to be Editable or Read-Only.

Quick Help for Appearance and Field Detail Properties.

The field properties for a table or layer are used throughout the application. For example, field visibility, sorting and appearance settings are respected in the Table window.

Read-Only
Determines whether field is editable

Layer Properties

General Source Selection Display Symbology Fields Definition Query Labels Joins & Relates Time HTML Popup

Choose which fields will

- ☒ LANDUSE_CO
- ☒ OBJECTID
- ☒ PARCEL_ID
- ☒ PROPERTY_I
- ☒ Residential
- ☒ SHAPE
- ☒ SHAPE_Area
- ☒ SHAPE_Length
- ☒ ZONING
- ☒ Zoning_simple

Options

- Sort Ascending
- Sort Descending
- Reset Field Order
- Show Field Names
- ☒ Show Field Aliases

Appearance

Alias	PARCEL_ID
Highlight	Yes
Number Format	Numeric
Read-Only	No

Field Details

Data Type	Long
Name	PARCEL_ID
Allow NULL Values	Yes

OK Cancel Apply

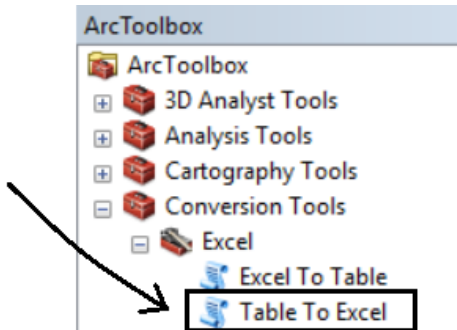
EXPORTING TABLE TO EXCEL (.XLSX)

Method 1: ArcToolbox

1. Open **ArcToolbox** in **ArcMap**.



2. Navigate to **Conversion Tools** and **Excel**.



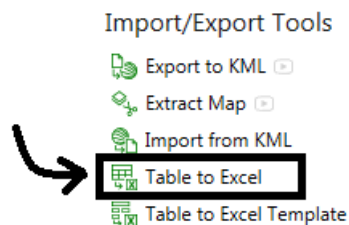
3. Select **Table to Excel**.
4. Choose the input table you want to convert.
(Ignore error that may pop up.)
5. Click on the Folder icon and navigate to where you want your Excel file saved.
6. Type in a new name for your Excel file.
7. If you have field alias or domains check the boxes.
8. Select **OK**.
9. Check your table by opening it in Excel.

Method 2: XTools in Citrix

1. Enable your **Xtools Pro** extension under **Customize -> Extensions...** in ArcMap.
2. Select **Xtools Pro**.



3. Select **Table to Excel**.



NOTE: If this tool is greyed out, close XTools Pro, open your table and re-open XTools Pro.

4. Select the input table (either a feature layer or a standalone table).
You may want to look for your layer/table under the **Map content** tab.



5. Select **List of Fields** and check the boxes of the fields (columns) you want to include in the new table.
6. To **close** the List of fields window click outside of the window.
7. If you want to keep the field aliases, check the box under **Options**.
8. Select **Run** in the bottom right corner.
9. The table will open in Excel in Citrix.
10. **Save** the file in Excel.

[Xtools Help](#)

